

**WEST OXFORDSHIRE DISTRICT COUNCIL**

**FINANCE AND MANAGEMENT OVERVIEW AND SCRUTINY COMMITTEE**

**WEDNESDAY 23<sup>RD</sup> SEPTEMBER 2015**

**CABINET 14<sup>TH</sup> OCTOBER 2015**

**UPDATE TO CONTRACT PROCEDURE RULES**

**REPORT OF THE STRATEGIC DIRECTOR**

**(Contact: Frank Wilson, Tel: (01993) 861291)**

(Any decisions will be recommendations to Council)

**1. PURPOSE**

To consider updates to the Contract procedure rules to align these with the Joint Procurement and Contract Management Strategy approved in May 2015.

**2. RECOMMENDATIONS**

That the Overview and Scrutiny Committee and Cabinet endorse the updated procedure rules subject to any observations Members wish to make.

**3. BACKGROUND**

3.1. In February 2012, the Council revised both its Contract Procedure Rules and Finance Procedure Rules, to take into consideration relevant changes as well as align them with the other members of the GO Partnership.

3.2. In May 2015 Cabinet agreed a Joint Procurement and Contract Management Strategy to build upon the alignment of Contract Procedure Rules and also incorporates best practice and new legislation.

3.3. The overarching purpose of the strategy was to ensure the Council's procurement activities are undertaken consistently to a high standard, efficiently and economically whilst helping achieve economic, social and environmental benefits for all our communities.

3.4. The strategy was accordingly aligned with the strategic aims and objectives of all the GO partner organisations.

3.5. Arising from this Joint Procurement Strategy and in light of the timescale from the last revision of the contract rules it was felt necessary to make some minor alterations and update the contract procedure rules at this point in time.

**4. ALTERNATIVES/OPTIONS**

The Overview and Scrutiny Committee and Cabinet are free to suggest changes to the report and the proposed strategy presented.

## **5. FINANCIAL IMPLICATIONS**

No financial implications associated directly with the report, although compliance with the rules will support the Council's aim of securing value for money.

## **6. REASONS**

To support the Council being 'Recognised as a leading council that provides efficient, value for money services'.

(Author: Frank Wilson. Tel: (01993) 861291; Email: frank.wilson@westoxon.gov.uk)

Date: 14<sup>th</sup> September 2015

Background Papers:

None.